

Fox Lake District Library

Art Exhibit Policy

Purpose and Scope

This policy governs temporary exhibits of art created by members of the community in specific spaces at the Fox Lake District Library (“Library”). The goal of this Policy is to allow the Library to support public art without taking on the responsibility and costs of owning additional art work.

Policy

The Library may make limited space available within the library building to display artworks and crafts (“Artwork”) completed by members of the community that are consistent with the Library’s mission¹.

The Library encourages artists to submit their artwork for consideration who:

- Reside or work in the immediate area.
- Have limited access to exhibiting their work.
- Represent voices of all communities.
- Create Artwork that has the potential for broad community interest.

In order to receive consideration for the display of their Artwork, artists are required to submit the following:

- A sample of their work
- Biography
- Contact information
- Artist Statement
- Title and date of piece to be displayed
- Medium

The Library will determine in its sole and exclusive discretion which Artwork it will display. Large scale pieces are generally not suitable for Library spaces as they may present operational challenges. Generally speaking, the Library prefers Artwork of a size and nature that may be contained in the Community Art Display case.

Additional rules and regulations for the display of Artwork at the Library are as follows:

1. An Artwork Display and Release Agreement provided by the Library must be executed prior to the display of any Artwork.
2. Permission to display Artwork at the Library does not constitute the Library’s endorsement of the policies or beliefs represented in the Artwork.

¹ The Fox Lake Public Library District is dedicated to providing all members of our community with access to available information and resources they need in a safe, welcoming, and comfortable environment.

3. The Library is a public space enjoyed by all members of the community, including children, and all Artwork must be suitable for display to all members. While Artwork consistent with the Library's mission is always welcome, Artwork displayed at the Library may not:
 - a. Promote or advocate for partisan or individual candidates' political meetings or events (such as political rallies, demonstrations, movies, fundraisers, protesting, or endorsement of political candidates or agendas, or public referenda).
 - b. Promote or advocate for specific religious or philosophical/motivational groups.
 - c. Promote or represent personal or family interests.
 - d. Promote or represent a for-profit business.
 - e. Be of a polemic or discriminatory nature.
 - f. Be obscene, appeal to prurient interests, violent, defamatory, or invade a particular person's privacy.
 - g. Incite violence.
 - h. Promote or represent any activity or purpose that is in violation of local, state, or federal ordinances or laws, including copyright and public performance laws.
4. Pricing may not be posted, and the Library will not facilitate or be involved with the sale of any Artwork.
5. Artists may provide a binder or display card with their Artwork subject to approval of the Library Director.
6. Set up and removal of Artwork must be coordinated with Library staff so as not to disrupt Library programming. Artists are solely responsible for the installation and removal of their Artwork.
7. Artists may not reassign the use of display space at the Library, and all Artwork submitted must appear as described in the approved application.
8. If a group displays Artwork, one person from the group should be designated as the contact person. This person will coordinate the set up and takedown of the Artwork with Library staff.
9. Approved Artwork will generally remain at the Library for 6 months, unless other arrangements have been made.
10. The Library reserves the right to cancel any scheduled exhibit of Artwork in its sole and exclusive discretion.
11. If an exhibitor violates this policy, future applications will be denied.
12. If an application to exhibit Artwork is denied, an appeal may be made to the Board of Library Trustees.