## FOX LAKE PUBLIC LIBRARY DISTRICT (of Lake and McHenry County) LIBRARY POLICY MANUAL

## **4 PROGRAMS AND PUBLIC SERVICES**

## 4.8 SCHOOL VISITS

The library encourages class visits by students of schools located in the library district.

Such visits may include tours of the library facility, instructions in various facets of library usage, viewings of audio-visual presentations, aid in special research projects, etc.

All such visits will be coordinated by the Head of Children's Services, and will be pre-arranged with him or her by the teacher or supervisors involved at least a week in advance of the visit date.