

**The Board of Library Trustees of
The Fox Lake Public Library District
Lake and McHenry Counties, Illinois**

Regular Meeting Minutes – September 16, 2025

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:45 p.m. by Secretary Swiss. Present and answering roll call were Trustees Cook, Kahling, Piklor, Swanick, Swiss and Vanco. Present at the meeting were library staff members Melissa Villarreal and Han Song.

APPROVAL OF MINUTES

The minutes of the August 19, 2025, regular board meeting was reviewed and discussed. Following discussion, Trustee Piklor moved that the minutes be approved. The motion was seconded by Trustee Vanco and passed on the following vote: AYE: 6 (six) – Trustees Cook, Piklor, Kahling, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).

TREASURER’S REPORT

The treasurer’s report was reviewed and discussed by the Board of Library Trustees. Following discussion, Trustee Swiss moved that the reports be approved as presented. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 6 (six) – Trustees Cook, Piklor, Kahling, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).

DIRECTOR’S REPORTS

The Trustees were given the Director’s Report detailing the activities of the library and spreadsheets outlining staff members’ continuing education and programming details.

COMMITTEE REPORTS

There were no committee reports

CORRESPONDENCE

There was no correspondence.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS (items for board action)

- a. **Miscellaneous (discussion only)** There were no miscellaneous items.

NEW BUSINESS (items for board action)

- b. **Passage and Approval of Ordinance No. 2025/2026-2 “Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2025/2026”** Following discussion, Trustee Piklor moved to pass and approve Ordinance No. 2025/2026-2 “Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2025/2026”. The motion was seconded by Trustee Cook and passed on the following vote: AYE: 6 (six) – Trustees Cook, Piklor, Kahling, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).
- c. **Hiring of Adult Services Manager** Following discussion, Trustee Swanick moved to approve the hiring of Hannah Marschall as the Adult Services Manager at the per annum salary of \$65,000. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 6 (six) – Trustees Cook, Piklor, Kahling, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).
- d. **Library Trustee Resignation** Trustee Eck formally resigned from his post as library trustee effective immediately.

- e. **Miscellaneous (discussion only)** Director Villarreal relayed a programming idea to the board of the library trustees. A discussion was had on whether it would benefit the library and community. The board of library trustees discussed whether the library should acquire a fish tank.

ADJOURNMENT

Trustee Piklor moved that the meeting be adjourned. The motion was seconded by Trustee Kahling and passed on the following vote: AYE: 6 (six) – Trustees Cook, Piklor, Kahling, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none). The meeting was adjourned by President Vanco at 7:48 p.m.

Respectfully submitted,

Marie Swiss, Secretary

APPROVED by the Board of Library Trustees of the Fox Lake Public Library District, Lake and McHenry Counties, Illinois, at their regular meeting of October 21, 2025:

Carolyn Vanco, President
The Board of Library Trustees of
The Fox Lake Public Library District,
Lake and McHenry Counties, Illinois