

**The Board of Library Trustees of  
The Fox Lake Public Library District  
Lake and McHenry Counties, Illinois**

**Regular Meeting Minutes – April 15, 2025**

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:30 p.m. by Secretary Swiss. Present and answering roll call were Trustees Avallone, Eck, Genc, Piklor, Swanick, Swiss and Vanco. Present at the meeting were library staff members Melissa R. Villarreal, Han Song and William Ferger. Members of the public Joel Kahling and Rick Cook were also present.

**APPROVAL OF MINUTES**

The minutes of the March 18, 2025, regular board meeting were reviewed and discussed. Following discussion, Trustee Genc moved that the minutes be approved. The motion was seconded by Trustee Avallone and passed on the following vote: AYE: 7 (seven) – Trustees Avallone, Eck, Genc, Piklor, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).

**TREASURER’S REPORT**

The treasurer’s reports were reviewed and discussed by the Board of Library Trustees. Following discussion, Trustee Swiss moved that the reports be approved as presented. The motion was seconded by Trustee Eck and passed on the following vote: AYE: 7 (seven) – Trustees Avallone, Eck, Genc, Piklor, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).

**DIRECTOR’S REPORTS**

The Trustees were given the Director’s Report detailing the activities of the library and spreadsheets outlining staff members’ continuing education and programming details.

**COMMITTEE REPORTS**

There were no committee reports.

## **CORRESPONDENCE**

There was no correspondence.

## **PUBLIC COMMENT**

There was no public comment.

## **UNFINISHED BUSINESS (items for board action)**

- a. Consolidated Election of April 1, 2025** Director Villarreal informed the board of library trustees, that the unofficial results of the Consolidate Election of April 1, 2025 were available. Director Villarreal informed the board that the official results were not available at the time of the board meeting.
- b. Reaching Forward Conference** Director Villarreal reminded the board of library trustees that the library would be closed on May 1, 2025 to allow all staff members to attend as the board decided the at the previous board meeting.
- c. Library Certification** Director Villarreal informed the board of library trustees that library certification has been completed and submitted.
- d. Library Vehicle** Following discussion, this item was tabled.
- e. Miscellaneous (discussion only)** There were no miscellaneous items.

## **NEW BUSINESS (items for board action)**

- f. Water Infiltration Polymer Proposal** Following discussion, Trustee Genc moved to approve the Polymer proposal from Excel Electric. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 7 (seven) – Trustees Avallone, Eck, Genc, Piklor, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).

- g. Fox Landscape Proposal** Following discussion, Trustee Swiss moved to approve the Fox Landscape proposal. The motion was seconded by Trustee Swanick and passed on the following vote: AYE: 7 (seven) – Trustees Avallone, Eck, Genc, Piklor, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none).
- h. Statement of Economic Interest** Director Villarreal reminded the board of library trustees that the Statement of Economic Interest is due back to the counties at the end of the month.
- i. Library of Things** Director Villarreal informed the board of the progress on the Library of Things.
- j. Miscellaneous (discussion only)** A possible meeting to discuss a list of board priorities was discussed.

## **ADJOURNMENT**

Trustee Avallone moved that the meeting be adjourned. The motion was seconded by Trustee Piklor and passed on the following vote: AYE: 7 (seven) – Trustees Avallone, Eck, Genc, Piklor, Swanick, Swiss and Vanco; NAY: 0 (none); ABSENT: 0 (none); ABSTAINING: 0 (none). The meeting was adjourned by President Vanco at 8:03 p.m.

Respectfully submitted,

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Marie Swiss, Secretary

APPROVED by the Board of Library Trustees of the Fox Lake Public Library District, Lake and McHenry Counties, Illinois, at their regular meeting of May 20, 2025:

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Carolyn Vanco, President  
The Board of Library Trustees of  
The Fox Lake Public Library District,  
Lake and McHenry Counties, Illinois